

Granville County/North Carolina
Quality Assurance Review Team
Schedule
March 11-14, 2012

Sunday, March 11, 2012

Time	Event	Where	Who
Check In 3:00 p.m.	QAR Team Arrives	Comfort Inn 1000 Linden Ave., Oxford, NC 919-692-1000	QAR Team Members
5:30 p.m. 7:00 p.m.	Dinner	George's	QAR Team Members, Superintendent, Asst. Superintendent and BOE
7:00 p.m. 9:00 p.m.	Team Orientation & Meeting	Comfort Inn	QAR Team Members

Monday, March 12, 2012 - District Office

Time	Event	Where	Who
7:30 a.m.	Pick-up QAR Team	Comfort Inn	District Office Staff QAR Team ALL
8:00 a.m. 8:45 a.m.	Superintendent's Overview	A. Boardroom	Superintendent Senior Administration Key Central Office QAR Team ALL
8:45 a.m. 9:30 a.m.	Superintendent's Interview	A. Boardroom	Superintendent QAR Team ALL
9:30 - 9:45	Break		QAR Team Members
9:45 a.m. 10:30 a.m.	Standards Overview	A. Boardroom	Senior Administration QAR Team ALL
10:30 - 11:00	Work time: Artifacts	A. Boardroom	QAR Team Members
11:00 a.m. 11:45 a.m.	School Board Interviews	A. Boardroom	School Board Members (4) QAR Team All
11:45 a.m. 12:30 p.m.	Lunch	Boardroom	QAR Team Members
12:30 p.m. 1:15 p.m.	Senior Administration Interviews	A. Boardroom B. Technology Room	Senior Administration A. 4 Members of the QAR Team B. 4 Members of the QAR Team
1:15 p.m. 1:45 p.m.	Stakeholders Interviews	A. Boardroom B. Technology Room	Parent, Community, & Business Stakeholders A. 4 Members of the QAR Team B. 4 Members of the QAR Team
1:45 - 2:00	Break		QAR Team Members
2:00 p.m. 2:45 p.m.	Principal Interviews - Principals of HS, MS, & ES not visited	A. Boardroom B. Technology Room	Selected Principals A. 4 Members of the QAR Team B. 4 Members of the QAR Team
2:45 - 3:00	Break		QAR Team Members
3:00 p.m. 3:45 p.m.	Central Office Support Staff Interviews	A. Boardroom B. Technology Room	Support Staff A. 4 Members of the QAR Team B. 4 Members of the QAR Team
3:45 p.m. 5:00 p.m.	Work time: Artifacts; Return to Hotel; Work Session	A. Boardroom Return to Comfort Inn	QAR Team Members
5:00 p.m. 5:45 p.m.	School Board Interviews	Comfort Inn	School Board Members (2) QAR Team All
5:45 p.m. 9:30 p.m.	Work time: Artifacts; Dinner; Work Session	Comfort Inn	QAR Team Members

Tuesday, March 13, 2012 - School Visits

Time	Event	Where	Who
7:20 a.m.	Pick-up QAR Team	Comfort Inn	District Office Staff QAR Team ALL
MORNING VISIT - 4 Schools - Schedules will vary according to individual school schedules.			
8:00 a.m. - 8:30 a.m.	Instructional Walk-through	Please see individual school schedules. Creedmoor Elementary School 2 Members Credle Elementary School 2 Members Stovall Elementary School 2 Members Tar River Elementary School 2 Members	Principal, QAR Team Members
8:30a.m. - 9:10 a.m.	Interview: School Leadership and School Improvement Team		School Improvement Team QAR Team Members
9:10 a.m. - 9:35 a.m.	Interview: Students		Students QAR Team Members
9:35 a.m. - 10:05 a.m.	Classroom Visits		QAR Team Members
10:05 a.m. - 10:35 a.m.	Interview: Stakeholders		Stakeholders QAR Team Members
10:35 a.m. - 11:15 a.m.	Interview: Teachers		Teachers QAR Team Members
11:15 a.m. - 11:25 a.m.	Team Debrief		QAR Team Members
11:25 a.m. - 11:30 a.m.	Concluding meeting with Principal		QAR Team Members and Principal
11:30	Lunch		QAR Team Members, Principals & District Personnel
12:15 p.m.	Transportation to next school		School/District Personnel and QAR Team Members
AFTERNOON VISITS - 4 Schools - Schedules will vary according to individual school schedules.			
12:30 p.m. - 1:00 p.m.	Instructional Walk-through	Please see individual school schedules. Butner-Stem Middle School 2 Members Granville Central High School 2 Members J.F. Webb High School of HLS 2 Members Northern Granville Middle School 2 Members	Principal, QAR Team Members
1:00 p.m. - 1:40 p.m.	Interview: School Leadership and School Improvement Team		School Improvement Team QAR Team Members
1:40 p.m. - 2:10 p.m.	Interview: Students		Students QAR Team Members
2:10 p.m. - 2:40 p.m.	Classroom Visits		QAR Team Members
2:40 p.m. - 3:10 p.m.	Interview: Stakeholders		Stakeholders QAR Team Members
3:10 p.m. - 3:50 p.m.	Interview: Teachers		Teachers QAR Team Members
3:50 p.m. - 3:55 p.m.	Team Debrief		QAR Team Members
3:55 p.m. - 4:00 p.m.	Concluding meeting with Principal		QAR Team Members and Principal
4:00 p.m.	Transporation to District Office		School/District Personnel and QAR Team Members
5:30 p.m. - 9:00 p.m.	Dinner and Evening Work Session		Comfort Inn

Wednesday, March 14, 2012 District Office

Time	Event	Where	Who
7:30 a.m.	Pick-up QAR Team	Comfort Inn	QAR Team Members
8:00 a.m. 10:00 a.m.	Follow-up interviews to verify standards and quality assurance practices	Boardroom	Superintendent, Cabinet Members, and Central Office Staff responsible for Seven Standards, QAR Team Members
10:00 a.m. - 12:00 p.m.	Work time and deliberations	Boardroom	QAR Team Members
12:00 p.m. - 1:00 p.m.	Working Lunch; Continue deliberations	Boardroom	QAR Team Members
1:00 p.m. - 1:15 p.m.	Final Meeting with Superintendent	Dr. Farley's Office	Superintendent, District Personnel as designated by the Superintendent, Chair and Vice-Chair
1:15 p.m. - 2:00 p. m.	Prepare Boardroom	Boardroom	District Staff
2:00 p.m. - 2:30 p.m.	Oral Exit Report during called Board meeting	Boardroom	Chair, QAR Team Members, All District Administrators, School Board Members and Public
2:30 p.m.	Reception Departure of Team	Boardroom	QAR Team Members